



Appendix G - Facilities Excavation Permit Form

FACILITIES EXCAVATION PERMIT FORM

Instructions: This form must be completed, approved, and kept with the work packet documentation at the work site for the duration of the described excavation operations. Requestor must renew permit after 30 calendar days if the job has not been completed and will not be able to work on project until the permit is renewed, approved and signed off.

All known utilities must be located and marked before any digging is to begin. Even with this survey, it is understood that care should be taken during all excavations due to possibility of unidentified utilities, foundations, insulated structures, etc. that may be unidentifiable. If any unidentified utilities, insulation or other unexpected materials are encountered, contact the Contract Coordinator, Field Planner, or the service desk prior to further excavation. **Before backfilling the excavation site, Per Procedure F-1092 the Excavation area should be surveyed by O46 Facilities Gimm's team or designee.**

Scheduling: Allow 3 working days for permit process and utility approval, also permitted work must be initiated within 30 days of original submission. If it is not initiated within time allowed then the permit must be resubmitted for renewal, and must confirm in-field survey accuracy.

DESCRIPTION

(COMPLETED BY REQUESTOR)

Order Number:

Location of Excavation Worksite:

Location of Excavation Permit:

Type of work being performed:

Request Date:

Need by Date:

Requestor Name:

Requestor Phone number:

UTILITY SURVEY APPROVAL

UTILITY	APPROVAL SIGNATURE/EMAIL	DATE
Electrical/Electricians		
Telephone		
Rad Con Dept.		
Environmental		
Safety		
Piping/Watertender		
Roads and Grounds		

