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memo

To: All Valued Suppliers handling Naval Nuclear Propulsion Information NNS/SCM_8889/O55

From: NNS Supplier Compliance

Date: February 29, 2024

Subject: Procedure for Obtaining NAVSEA 08 Approval for Processing NNPI electronically

The Supplier Compliance team is providing our Naval Nuclear Propulsion Information (NNPI) suppliers with actions required for obtaining NAVSEA 08 Approval for processing NNPI on Non-Federal Information Systems.

Reference: (a) OPNAVINST N9210.3, Safeguarding of Naval Nuclear Propulsion Information dated 7 June 2010

Unclassified Systems Not Already Approved for Processing NNPI: Request approval for processing U-NNPI on non-federal information systems that have no existing approval.

- Submit the following documents no fewer than 90 days prior to the authorization-need date:
 - (a) Letter on Corporate letterhead formally requesting authorization to process U-NNPI. The letter must identify the applicable contract number(s), applicable statement(s) of work, as well as buyer and seller points of contact for cyber security concerns and affected non-federal information systems.
 - (b) Copy of the relevant, completed DD Form 2345.
 - (c) Copy of Security Plan meeting the requirements of NIST SP 800-171, requirement 3.12.4, and the requirements of OPNAVINST N9210.3.
 - (d) Copy of relevant Plans of Actions and Milestones (POAMs).
 - (e) Copy of relevant waiver requests and, if applicable, respective approvals.

Classified Systems Not Already Approved for Processing NNPI: NAVSEA 08 provides concurrence on classified NNPI information systems as a part of the Defense Counterintelligence and Security Agency (DCSA) authorization process. Once DCSA approval is obtained, processing is authorized.

- Provide the following for information upon receipt of authorization:
 - (a) Letter on Corporate letterhead formally notifying NAVSEA 08 of authorization to process NNPI. The letter must identify the applicable contract number(s), applicable statement(s) of work, as well as buyer and seller points of contact for cyber security concerns, the type of information being processed (i.e., U-NNPI, C-NSI, and/or C-RD), and affected non-federal information systems.
 - (b) Copy of relevant, completed DD Form 2345.
 - (c) Copy of existing Defense Counterintelligence and Security Agency (DCSA) authorization, including the eMass number for the accreditation package as reference.

Systems Already Approved for Processing NNPI via Another Contract:

- Reminder: Gaining new work that requires the use of the previously authorized system may expand the approval provided that there are no significant changes to the system and/or details of implementation which affect controls required for NNPI protections, or the contents of previously

submitted supporting documentation. Ensure that the original authorization for NNPI processing and any notifications of updates are on file.

Approval Periodicity:

- There is no requirement to reapprove systems that have maintained continuous approval for NNPI processing unless there are significant changes to the system and/or details of implementation which affect controls required for NNPI protections, or the contents of previously submitted supporting documentation.

Contract Completion:

- Upon contract completion, if there are no other contracts in place requiring NNPI processing, the supplier must notify NAVSEA 08 so that the system may be de-authorized or submit a request for extension of authorization based upon the anticipation of expected future NNPI work.

Request Submission: All requests for approval should be forwarded to:

Naval Sea Systems Command
Naval Nuclear Propulsion Program, NAVSEA 08 Attn: 08Y-Cybersecurity
1240 Isaac Hull Ave SE
Washington DC 20376

Upon NAVSEA 08 approval, the supplier should provide a copy to NNSSupplierNotification@hii-nns.com. Additional questions can be forwarded to NNSSupplierNotification@hii-nns.com.